UNIFORM ACCOUNTING SYSTEM FOR COMMUNITY REDEVELOPMENT AGENCIES

STATE CONTROLLER
DIVISION OF ACCOUNTING AND REPORTING

10000

UNIFORM ACCOUNTING SYSTEM FOR COMMUNITY REDEVELOPMENT AGENCIES

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10000 REDEVELOPMENT AGENCIES

10100 GENERAL

- 10101 Application. The provisions of this Division are prescribed for all redevelopment agencies which are required to report to the State Controller under Section 12463.3 of the Government Code.
- 10102 Accounting Approach. The accounting system prescribed is traditional fund accounting used by governmental agencies.
- Accounting Basis. The basis of accounting shall be that appropriate to the type of fund as determined by reference to the Governmental Accounting Standards Board (GASB) Statement 1.
- Project Area. All activity of the redevelopment agency is accounted for by project area. The standard funds and account groups applicable to governmental agencies are also applicable to redevelopment projects. Section 10201 lists and defines the minimum funds and account groups to be used by redevelopment project areas and sets forth a suggested account numbering system.
- Accounts. Select from the chart of accounts those accounts needed to adequately account for the financial position and results of operations of the project area. Revenues are classified by source and expenditures by function and object.
- Subaccounts. If greater project detail is desired than that provided by the Chart of Accounts in Section 10301, the use of subaccounts is allowable. However, these subaccounts must be closed to the control accounts for reporting financial transactions to the State Controller.
- Fixed Assets. Fixed assets required for project area purposes will be accounted for in the project area general fixed asset account group. A redevelopment agency which acquires fixed assets using funds of more than one project may maintain accounting control by use of an agency-wide fixed asset account group. Agencies using such an account group must distribute the investment in fixed assets to the individual project areas for year-end reporting purposes to the State Controller.
- Land Held For Resale. Accounting for land held for resale follows the guidelines, Accounting and Financial Reporting for Land Purchased for Resale by California Redevelopment Agencies, published in August 1987 by the California Committee on Municipal Accounting (CCMA). Land purchased for resale as designated in their redevelopment plan by the agency should be accounted for as an "Investment". The following is an excerpt from the CCMA white paper on land purchased for resale.

Investments - Land held for resale Cash

XXX

10108 (Continued)

The "cost" of the "investment" should include all costs incurred which are directly associated with the acquisition of the land, i.e., purchase price, clearing land for use costs, title search fees, demolition costs, etc. If the "cost" of the investment exceeds net realizable value, the "value" of the investment should be adjusted to net realizable value through the use of an "allowance for the decline in value" account. The net realizable value is the estimated selling price less estimated costs of completion (to the stage of completion assumed in determining the selling price), holding, and disposal.

Expenditure/Decline in value of land held for resale xxx
Allowance for decline in value of land held for resale xxx

The investment should continue to be carried at "cost" or net realizable value, until such time as there is a disposition agreement with a developer or an other event which would indicate an agreed to sales price.

The loss (expenditure) if any, on the disposition of the land should be recognized in the accounting period in which the sales price is determined:

Expenditure/Loss on disposition of land held for resale xxx
Investment - Land held for resale xxx

Once the "cost" of the "investment" has been adjusted either to net realizable value or to reflect the agreed to sales price, it should never be adjusted back to "cost".

A gain (revenue), if any, should be recognized in the period in which an actual sale is effected:

Cash
Investment - Land held for resale
Revenue/Gain on Land held for resale
xxx
xxx

In many instances the timing of the sale of a land parcel is not known. Unless the sale date has been determined and is within the ensuing fiscal year, the asset should be considered as non-current and fully reserved:

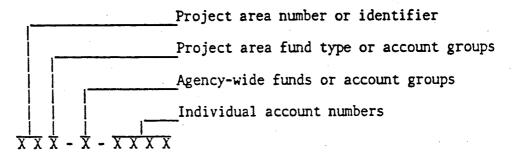
Fund balance xxx
Reserve for Investment - Land held for resale xxx

If a reserve has been established in the current fiscal year or a previous fiscal year and it has been determined that the sale will be consumated in the following fiscal year, the reserve should be eliminated.

- Premium/discount on long-term debt. Premiums on bonds sold may be recorded as an Other Financing Source in the Capital Projects Fund. Alternatively, the premium may be transferred to the Debt Service Fund from the Capital Projects Fund or recorded directly in the Debt Service Fund. A discount should be accounted for using the net method. The bond discount is recognized in the year of the bond sale by recording only the net bond proceeds (face value less discount).
- Low and Moderate Income Housing Fund (Health & Safety Code Section 33334.3). A Special Revenue Fund or Capital Projects Fund should be used to account for the monies required to be set aside pursuant to Health and Safety Code Section 33334.2 (an agencywide fund may be used). Section 33334.2 requires that 20% of all taxes allocated pursuant to Section 33670 be set aside for the purposes of increasing the community's supply of low and moderate income housing.

- 10111 Budgetary Accounting. Budgetary accounting is not a requirement of this system and such accounts are not included in the chart of accounts. Agencies desiring to incorporate budgetary information into this system may do so.
- 10112 Coding. The fund and account codes in the following sections are included for reference only. Although each agency may devise its own coding system, the system used here is described for the benefit of those who desire to use it.

This eight digit system indicates the project area number or identifier, fund type by project area, agency-wide funds and individual account numbers.



Project Area Numbers	01 - 99
Funds and Account Group Numbers:	
Capital Projects Fund	1
Debt Service Fund	2
Special Revenue Fund	3
Other Funds	.4 - 7
General Fixed Asset Account Group	8
General Long Term Debt Account Group	9
Account Numbers:	
Assets	1000-1999
Liabilities	2000-2999
Equities	3000-3999
Revenues	4000-4999
Expenditures	5000-5999

10112 (Continued)

Coding Examples

Code Number

<u>Description</u>

011 - 0 - 1000

Project area number 1
Capital projects fund
Asset account

992 - 0 - 4000

Project area number 99

Debt service fund

Revenue account

058 - 0 - 3000

Project area number 5
Project GFA Account Group
Equity account

000 - 8 - 1000

Agency-wide GFA Account Group
Asset account

10200 Funds and Account Groups

Use of funds. The funds and account groups defined below are prescribed for use by agency project areas in the accounting situations indicated. These are the most commonly used funds and account groups.

Standard Funds and Account Groups.

Code Number(s)	Funds & Account Groups	<u>Definition</u>
XX1	Capital Projects Fund	A fund created to account for financial resources to be used for the requisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds,
XX2	Debt Service Fund	and Trust Funds). A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
XX3	Special Revenue Fund	A fund to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.
XX8	General Fixed Assets Account Group	A self-balancing group of accounts set up to account for the general fixed assets of a project. If an agencywide account group is used to account for these assets, a distribution to the individual project areas must be made for year end reporting purposes to the State Controller.
X X9	General Long-Term Debt Account Group	A self-balancing group of accounts set up to account for the unmatured general long-term debt of a project. If an agencywide account group is used to account for the long term debt, a distribution to the individual project areas must be made for year end reporting purposes to the State Controller.

10300 Accounts

Standard chart of accounts. The following chart of accounts contain the accounts to be used by redevelopment agencies, along with an indication of the fund or account group in which each is normally used. Again, as stated in section 10112, each agency may devise its own coding system.

Chart of Accounts

	-	Funds		Account Groups		
		Capital Projects	Special Revenue	Debt Service	Long-Term Debt	General Fixed Assets
1000	Assets					, 4
ř		X	x	x		
010	Cash	x	X			
020	Imprest cash	χ̈́	X	χ		
030		^	X	χ̈́		
040	Tax increment receivable	Х	x			
050			x	X		
060		χ	X			
070		x .	Λ.			-
080		A .		X		
090 100				x		
110	Due from capital projects				•	
110	fund		X	X		
120	Due from debt service fund	d X	X			
130	Investments	χ	X	X		• •
140	Investments - Land held				·	
140	for resale	Х	Х			
145	Allowance for decline		-		•	
143	in value of land					
	held for resale	X	X		•	
150		X	χ	X		
155					•	X
160		.s				X
170				•	•	- Х
180					• .	X
190		•				
. 230	Long Term Debt				X	
200						•
	Debt Service Funds			•	X	

Chart of Accounts (Continued)

	· · · · · · · · · · · · · · · · · · ·	Funds			Account Groups	
		Capital Projects	Special Revenue	Debt Service	Long-Term Debt	General Fixed Assets
2000	Liabilities				•	
010	Accounts payable	X	X			
	Interest payable	X	X	X		
030	Tax anticipation notes		••	•		
	payable	X	X	X		
040	Loans payable	X	X	X		
050	Bonds payable current	X	X	X		-
060	Due to capital projects fur		X	X		
070	Due to debt service	X	X			
	Deferred Revenues	X .	X	X		
	Other Liabilities	χ	Х	Х		
090	Tax allocation bonds payab	le			Х	
100	General obligation bonds		•			
110	payable				, Х	
110	Lease revenue bonds payable	e			X	
120	Long-term loans payable				X	
130	Advances due to cities	2 .				
	and Other Governments				Χ.	
3000	Fund Equity		:		•	
. 100	Investment in general			•		-
. 100	fixed assets					v
200	Fund balances Reserved	χ	χ	. Х		X
310	Unreserved Fund Balance-	Λ.	^			•
	Designated	X	X	χ		
320	Unreserved Fund Balance -	21		^		
	Undesignatd	χ	χ	X		
*	<u>.</u>					
4000	Revenue and Other					
	Financing Sources					
010	Tax increment revenue		X	X		•
015	Special Supplemental					•
000	Subvention		X	X		
020	Property Assessments		X	Х		
	Sales and Use Tax	X	X	X		
035	Transient occupancy tax	X	X	X		•
	Interest income	X	X	X		
060	Rental income	X	X	X		
070	Lease Revenue Grants/Entitlements-			X		
0/0	Federal	v	37			
080	Grants/Entitlements-	· X	X			
000	State	v	v			
090	Grants/Entitlements-	X	χ.			
550	Other	X	Х	-		
100	Other income					
100 150		$\mathbf{X}_{_{_{\mathrm{c}}}}$	X	-	•	
130	Gain on land held for resale	v ·				
	103010	Χ	X			

Chart of Accounts (Continued)

			Funds		Account G	roups
		Capital Projects	Special Revenue	Debt Service		General Fixed Assets
010	Other Financing Sources					
210				• .		
220	Fixed Assets	X	X			
220	Sale of bonds	, X	X	X		
230	Other Long-term debt	v	3.5			
240	proceeds Advances from city	X	X	X		
240	and other Governments	X	v	v		
245	Proceeds of refunding	X	X	X		
- 1.5	bonds	X	X	v		
250	Operating transfers in	Ŷ	Ŷ	X X		
	operating cransicis in		^	^ .		
5000	Expenditures and Other					
	Financing Uses					
010	Administrative costs	X	X	X		
020	Professional Services	X	X			
030	Planning, survey & design	X	X			
040	Real estate purchase	X	X	• •		
050	Acquisition expense	X	X			•
060	Operation of acquired					
	property	χ	X			
070	Relocation costs	X	X			
080	Relocation payments	X	X			
090	Site clearance costs	X	χ			
100	Project improvement costs	X	Х			
110	Disposal costs	X	X			
120	Rehabilitation costs	χ	X			
130	Rehabilitation grants	X	X			
140 145	Interest expense	X	X ,	X		
145	Tax allocation bond		,			
150	principal payments Lease revenue bond			X		
130	principal payments			v		
155		. ~		, X		• •
100	governmental agency	51 		•		. •
	advances	•				
160	Other long-term debt			X		
	principal payments			χ̈́		
165	Bond issuance costs	X	X	x		
170	Fixed assets acquisition	X	X			
175	Subsidies for low and					
	moderate income housing	X	· X			
180	Other expenditures	X	X	X		
185	Decline in value of					
	land held for resale	X	X			
	Orban Bining	•		•		
	Other Financing Uses					
210	Operating transfers out	X	X	X	•	
220	Payments to refunded					
•	bond escrow agent	X	X	X		

10302 Explanation to accounts

1000 ASSETS

Account	Includes	Debit With	Credit With
1010 Cash	Money, including in- struments generally used and accepted as money, on hand or in banks	Cash receipts.	Cash disbursements.
1020 Imprest cash	Money on hand or in a special bank deposit, set aside for the purpose of making change or payments of comparatively small amounts. At the time the account is replenished the disbursements are charged to the proper expenditure account.	The amount for which the account is established, or by which it is increased.	The amount of reduction, if the account is reduced.
1030 Cash with fiscal agent	Cash on deposit with fiscal agent for the payment of bonds and interest.	Cash deposits with agent.	Bonds and interest paid, and fees allowed, if included in deposit.
1040 Tax increment receivable	Amount of tax increment revenue due the agency, per Section 33670 of the Health & Safety Code.	Amounts due.	Amounts received.
1050 Accounts receivable	The uncollected portion of earned revenues for which a receivable account is not otherwise provided.	Amounts due.	Amounts received.

xplanation to accounts - Assets (continued)

ccount	Includes	Debit With	Credit With
060 Accrued interest receivable	Interest earned but uncollected on notes, time deposits, loans, securities or other investments.	Amounts due.	Amounts received.
.070 Loans receivable	The amount of collectible obligations in the form of notes receivable and similar evidences of money due.	Amounts due.	Amounts received.
1080 Contracts receivable	Amounts due the agency arising from contractual obligations.	Amounts due.	Amounts received.
1090 Lease payment receivable	Total amount due the agency throughout the term of a capital lease agreement.	Total rentals during lease term.	Amounts received.
1100 Unearned finance charge	Unearned portion of lease receivable to be amortized over the term of the lease.	Difference between total in 1090 and cost of property.	Amounts received.
1110 Due from Capital Project Fund	Amounts due Debt Service Fund.	Amounts due.	Amounts received.
1120 Due from Debt Service Fund	Amounts due Project Fund from Debt Service Fund.	Amounts due.	Amounts received.

Explanation to accounts - Assets (continued)

Account	Includes	Debit With	Credit With
1130 Investments	Securities or other property in which money is invested and which is expected to ultimately be converted to cash.	Cost of investments.	Cost of invest- ments liquidated.
1140 Investments - Land held for resale	Cost or market value of land or, if acquired by gift, the appraised value on the date received.	Cost or market value or appraised value at date of acquisition.	Recorded value of land sold or disposed of otherwise.
1145 Allowance for decline in value of land held for resale	When costs of land held for resale exceeds net realizable value the investment account 1140 should be adjusted to net realizable value through the use of an allowance account. This account includes the amount of the decrease from cost to net realizable value of land held for resale. See also account 5180 - Decline in value of land held for resale.	Amount in allowance account applicable to land sold or disposed of otherwise.	Amount of the decrease from cost to net realizable value of land held for resale.
1150 Other assets	All assets for which an account is not otherwise provided.		
1155 Land *	Land owned by the agency. Do not include investment land held for disposal.	The cost of the land purchased or, if acquired by gift, the appraised value at the date received.	Recorded value of land sold.

^{*}Used in general fixed asset account group only.

Explanation to accounts - Assets (continued)

Account	Includes	Debit With	Credit With
1160 Building and Improvements *	Permanent structures and improvements thereon, fences, retaining walls, sidewalks, pavements, etc.	Cost or appraised value of buildings and improvements acquired.	Recorded value of buildings and improvements sold.
1170 Equipment*	Cost or, if acquired by gift, the appraised value at the date received, of all physical property of a permanent nature other than land, improvement, buildings and structures.	Cost or appraised value of equipment acquired.	Recorded value of equipment sold or disposed of otherwise.
1.30 Construction in Progress	The cost of construction work undertaken but not yet completed.	Labor, materials, equipment and overhoad costs of a construction project.	Costs of completed projects.
1190 Amount to be provided for Long Term Debt	Amount which must be provided to pay the outstanding principal of long-term debt over its remaining term.	Total long term debt principal.	Amounts of principal paid and increases in the amount available in Debt Service Funds.
1200 Amount Available in Debt Service Fund	Amount available in Debt Service Funds for the retirement of general long term debt.	Increases in fund balance available in debt service funds.	Decreases in fund balance available in debt service funds.

^() used in general fixed asset account group only.

2000 LIABILITIES & OTHER CREDITS

2010 Accounts payable	Amounts owed for goods and services received, and for judgments against the agency.	Amounts paid.	Amounts owed.
2020 Interest payable	Mature Interest due on bonds and loans. NCGA Statement 1 recommends that interest on general obligation long term debt not be recognized as an expenditure until due. However, if resources have been accumulated in Debt Service Funds for payments due within one year, expenditures and related liabilities may be recorded.	Amounts paid.	Amounts owed.
2030 Tax anticipation notes payable	Amounts owed because of borrowing on tax anticipation notes.	Amounts paid.	Amounts owed.
2040 Loans payable	Amounts borrowed.	Amounts paid.	Amounts owed.
2050 Bonds payable Current	Unpaid bonds which have reached or passed its maturity date and face value of bonds due within one year.	Amounts paid	Amounts owed.
2060 Due to Capital Projects Fund	Amounts owed to project fund.	Amounts paid.	Amounts owed.

Explanation to accounts - 2000 Liabilities & Other Credits (continued)

Account	Includes	Debit With	Credit With
2070 Due to Debt Service Fund	Amounts owed by the Project Funds to the Debt Service Fund.	Amounts paid.	Amounts owed.
2080 Deferred Revenues	Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not yet been met. (e.g., Long Term Receivable and leases)	Receipt of deferred payments.	Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not yet been met.
2085 Other liabilities	All liabilities for which an account is not otherwise provided.		
2090 Tax allocation bonds () payable**	The amount of outstanding bonds, principal and interest of which is payable from tax increment revenue.	Amounts paid	Amounts owed.
2100 General obligation bonds payable	The fare value of general obligation bonds not due within one year.	Amounts paid	Amounts owed.
2110 Lease revenue bonds pay- able**	The amount of out- standing bonds, prin- cipal and interest of which is payable from other dedicated reve- nues.	Amounts paid.	Amounts owed.
2120 Long-term loans payable**	The amount of long-term loans outstanding.	Amounts paid.	Amounts owed.
2130 Advances due to cities and other Governments	The amount of out- standing long-term loans from city.	Amounts paid.	Amounts owed.

^{**}Used in general long-term debt account group only.

Explanation to accounts

3000 FUND EQUITY

Account	Includes	Debit With	Credit With
3100 Investment in general fixed assets*	The amount invested in general fixed assets.	Recorded value of assets retired.	The cost, or other basis, of fixed assets acquired.
3200 Fund Balances Reserved	The amount of fund equity which is reserved for specific purposes and which is not available for financing the expenditure program of the current fiscal period. A separate reserve account is usually established for the following: (1) Debt Service - Resources legally restricted to the payment of general long term debt principal and interest. (2) Inventory & Supplies (3) Prepaid items. (4) Long-term loans and advances. (5) Investment - land	Reserved amounts made available.	New reserves or increases in reserves.
	held for resale.		

^{*}Used in general fixed asset account group only.

xplanation to accounts - Fund Equity (continued)

ccount	Includes	Debit With	Credit With
310 Unreserved Fund Balance- Designated	Segregation of a portion of fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies or for equipment replacement. Such designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves. Such plans or intent are	Designations made available.	New designations or increases in designations.
	subject to change and may never be legally authorized or result in expenditures. Designated portions of fund balance represent financial resources available to finance expenditures other than those tentatively planned.		
3320 Unreserved Fund Balance - Undesignated	The amount of fund equity which is free and unencumbered for financing the program of expenditures and other requirements of the fiscal period to which it applies.	Balance of expenditures at end of fiscal period. Increases in reserves.	Balance of revenues at end of fiscal period. Decreases in reserves.

Explanation to Accounts

4000 REVENUES

Account	Includes
4010 Tax increment revenue	All monies received from the county pursuant to Section 33670 of the Health & Safety Code. (No segregation need be made between secured, unsecured, current or prior sources of such distributions).
4015 Special Supplemental Subvention	Special supplemental subvention revenues.
4020 Property Assessments	Amounts collected from assessments specifically authorized for community redevelopment agencies.
4030 Sales and Use Tax	Taxes imposed pursuant to Section 7202.6 of the Revenue and Taxation Code.
4035 Transient Occupancy Tax	Taxes imposed pursuant to Section 7280.5 of the Revenue and Taxation Code.
4040 Interest income	Interest earned on bank deposits and investments. (Interest on delinquent taxes received as tax increment revenue is credited to Account 4010).
4050 Rental income	Revenue from the use of land, buildings and equipment belonging to the agency.
4060 Lease Revenue	To record receipt of direct financing lease principal payments.
4070 Grants/Entitlements-Federal	Proceeds from grants and entitlements.

Proceeds from grants and entitlements.

4080 Grants/Entitlements-State

Explanation to Accounts - Revenues (continued)

Account	Includes
4090 Grants/Entitlements-Other	Proceeds from grants and entitlements.
4100 Other income	All revenues for which an account is not otherwise provided.
4150 Gain on Land Held for Resale	The gain, if any, on the sale of land held for resale is measured by the amount of proceeds received in excess of the adjusted value of the investment.
Other Financing Sources	
4210 Sale of fixed assets	Proceeds from the sale of all property including real estate.
4220 Sale of bonds	Proceeds from the sale of bonds including premiums on bonds sold.
4230 Long-term debt proceeds	Warrants, notes, and other forms of debt that is secured by the full faith and credit of the agency
4240 Advances from cities and Other Governments	Proceeds from the advances made by the city and other governments.
4245 Proceeds of refunding bonds	Proceeds from the sale of refunding bonds which are used to defease existing debt.
4250 Operating transfers in	Amounts legally authorized for transfer from one fund to another fund.

Explanation to Accounts

5000 EXPENDITURES

Account

Includes

5010 Administrative costs

Salaries and wages of employees engaged in non-technical work, technical and legal activities, survey and planning, acquisition, relocation, legal, site clearance, project improvement, management, disposition and rehabilitation activities.

Travel expenses, including operating costs of agency-owned vehicles, automobile rent, taxi fares, travel and moving expenses of applicants for employment and meeting expenses.

The project's share of the cost of employer contributions to a retirement plan and to FICA.

Cost of periodicals, books reports. Cost of rental of office office minor alterations, rental and repair of office furniture and equipment, utilities, janitorial supplies and services, telephone and telegraph charges, commercial messenger service, postage, office expendable appliances, supplies, express and freight charges.

Cost of printing forms, bonds, maps, blueprints, photographs and other documents.

Cost of insurance and fidelity bonds. Advertising.

Subscriptions to publications and periodicals.

Nonexpendable equipment and furniture Charge 5170.

5020 Professional Services

Attorney fees, audit services, fiscal agent fees, and other professional services.

Explanation to Accounts - Expenditures (continued)

Account

Includes

5030 Planning, survey & design

Cost of contracts for surveys and studies of areas to measure conditions of slum or blight, to identify areas requiring clearance or rehabilitation, to determine the financial feasibility of a proposed project, to classify for structures rehabilitation. preservation or demolition. determine the physical and financial feasibility of renewing individual properties, and to establish property rehabilitation standards.

Costs of providing financial, architectural, and design services to property owners in a rehabilitation area, and code enforcement activities associated with the property rehabilitation program.

Costs of preparing illustrative plans for moderate-income housing, studies of land uses, market analyses, except when performed in conjunction with real estate appraisals, consultants' services in connection with the preparation of foundations for historic structures, providing. services relating to neighborhood organization, and urban renewal.

Explanation to Accounts - Expenditures (continued)

Account

Includes

5030 Planning, survey & design (Continued)

Contract cost of coordinating social services available in the community to serve the needs of project area resident's unless performed in conjunction with an expanded program of services involving a social survey and a system of referral services.

Market analyses performed in conjunction with real estate appraisals - Charge 5050 or 5110. Contract costs of coordinating social services performed in conjunction with an expanded program of services involving a social survey and a system of referral services - Charge 5070.

Contracts costs of relocation analysis and planning - Charge 5070.

5040 Real estate purchases

Cost of land and existing improvements acquired by condemnation or direct purchase, including any amounts disbursed and deducted from the purchase price or court-determined value of the property for prior year taxes.

The share of current taxes prorated to the date of acquisition.

The amount of interest and other awards resulting from a verdict rendered by the court.

The proportionate share of current taxes applicable to the period after the date of acquisition - Charge 5060.

Explanation to Accounts - Expenditures (continued)

Account

<u>Includes</u>

5050 Acquisition expense

Fees of negotiators and other costs incident to the procurement of an option. Payments made to owners solely as a consideration for signing the option.

Costs of procuring abstracts of title, certificates of title, or title insurance. Fees for filing legal documents, notary fees, and other incidental costs incurred in direct purchases.

Boundary surveys for acquisition purposes, including marking of corners, creation of an acquisition map and parcel plats. Costs incidental to procuring curative material, and taking title to and making payment for real property.

Costs incidental to the prosecution of a condemnation case.

Legal costs incidental to obtaining title opinions, preparation of curative material, and prosecution condemnation cases - Charge 5020.

5060 Operation of acquired property

Cost of repairs and maintenance. Cost of custodial and security services performed by force account or under contract.

Cost of fuel, light, power, water and sewerage services.

Cost of fire, public liability, worker's compensation, boiler, and other insurance coverage. Payment of uninsured damage claims determined to be eligible.

Explanation to Accounts - Expenditures (continued)

Account

Includes

5060 Operation of acquired property (Continued)

Costs of preparing a site to be used as a mobile home court, such as grading, installation of utilities, and landscaping.

Ad valorem tax payments or payments in lieu of taxes.

Charges of private firms or individuals or other public bodies engaged to manage property. Amounts in lieu of taxes which are considered as cash local grants-in-aid.

Temporary on-site moves of site occupants. Uncollectible tenants' accounts receivable written off.

Cost of leasing mobile homes for use as temporary relocation resources. Cost of leasing a site outside the project area for use as a mobile home court. Purchase price of mobile homes acquired for use as temporary relocation resources.

5070 Relocation costs

Cost incurred under contracts for relocation analysis, relocation planning, and execution of the relocation program.

Costs of contracts with consultants or local community social agencies for designing or conducting a social survey to determine the needs of project area residents with respect to community social services, and with consultants for developing carrying out a related system of referral services to put residents in touch with appropriate community agencies that can assist in solving their social and economic problems and other community organization activities.

Explanation to Accounts - Expenditures (continued)

Account

Includes

5070 Relocation costs (Continued)

Fees paid to project area residents for conducting nonconfidential portions of interviews in connection with a social survey. Expenditures necessary to prepare sites for temporary recreational uses or urban renewal areas.

5080 Relocation payments

Direct financial aid to families for relocation.

5090 Site clearance costs

Cost of site clearance, exclusive of the cost of work contributed as a noncash local grant-in-aid.

Costs of work performed under contract in connection with the preparation of working drawings, specifications and other contract documents for site clearance.

Contract costs for planning site clearance and demolition work - Charge 5030.

5100 Project improvement costs

Cost of project improvements made after acquisition of the project property, exclusive of any work contributed as a noncash local grant-in-aid.

Cost of work preformed under contract in connection with the preparation of work drawings, specifications, and contract documents for project improvements.

Explanation to Accounts - Expenditures (continued)

Account

Includes

5100 Project improvement costs (Continued)

Costs of installation or construction of temporary parks or playgrounds. Costs of temporary construction or reconstruction work on existing publicly owned streets and utility lines.

Contract costs for project improvement planning - Charge 5030.

5110 Disposal costs

Cost of real estate appraisals and physical surveys and marking of the boundaries of the project area and its subdivided parcels, together with the costs for preparing disposal maps and parcel plats.

Commissions, fees and expenses of agents, individuals, or private firms earned or incurred in the disposal or lease of project property.

Cost of recording fees, purchase or lease cost of a land disposition sign, all eligible contract costs incurred, and the cost of materials such as soil, seed, and fertilizer used in connection with the maintenance of cleared project land, and costs not otherwise allocated.

5120 Rehabilitation costs

Cost of credit reports.

Appraisals performed for loans and grants. Costs incurred in rehabilitating properties which the owners are either unwilling or unable to rehabilitate themselves.

Explanation to Accounts - Expenditures (continued)

Account

5130 Rehabilitation grants

Includes

The cash value of donated land. Cost of demolition and structures of historic or architectural value in the project which are to be moved on the same lot or to another lot in the project, cost of rough grading the new site, providing new foundations and utility connections.

Removal work donated to the project. Cost of demolition of structures and removal of obsolete facilities.

Cost of project improvements donated to the project.

Cost of parks, playgounds, public buildings, or facilities donated to the project, including the donated cost for the installation or construction of temporary parks or playgrounds. Cost of temporary construction or reconstruction work on existing publicly owned streets and utility lines.

Local contributions in the form of tax exemption. Acquisition, demolition, and relocation expenditures of an educational institution or hospital.

Cost of services donated to the project in connection with rehabilitation of property.

Interest on bonds and other indebtedness. Credit this account for accrued interest on bonds sold. Optional: Periodic amortization of debt discount (dr) or premium (cr).

Redemption of matured and called tax allocation bonds. Expenditures for principal due or matured at year end but not paid.

Redemption of matured and called lease revenue bonds. Expenditures for principal due or matured at year end but not paid.

5140 Interest expense

5145 Tax allocation bond principal payments

5150 Lease revenue bond principal payments

Explanation to Accounts - Expenditures (continued)

Account	Includes
5155 Repayment of city and other government agency advances	Payment of principal on debt owed to other governmental agencies.
5160 Other long-term debt principal payments	Payments of principal on other long- term debt. This account can also be used to record the expenditures for long-term debt principal due or matured at year end but not paid. Use Account #2040 for payment of short term loans.
5165 Bond issuance costs	Payments to bond underwriters, legal fees and other costs associated with bond issuance.
5170 Fixed asset acquisitions	The cost, or, if donated, the market value of land, structures and improvements, and equipment acquired.
	(In a project fund, equipment only is charged to this account, real property is charged to 5040)
	Any acquisitions not chargeable to a project are concurrently recorded in the Fixed Asset Group of Accounts.
5175 Subsidies for low and moderate income housing	Subsidies for low and moderate income housing pursuant to Sections 33334.2 and 33487 of the Health and Safety Code.
5180 Other expenditures	All other expenditures for which an account is not otherwise provided.
5185 Decline in value of land held for resale	This account includes the decline in the value of land held for resale measured by the difference between cost and net realizable value. The net realizable value is the estimated selling price less estimated costs of completion (to the stage of completion assumed in determining the selling price), holding, and disposal. See account 1145 - Allowance for decline
	in the state of th

in value of land held for resale.

Explanation to Accounts - Expenditures (continued)

5190 Loss on disposition of land held for resale

When the agency enters into a disposition agreement with a developer or an other event which would indicate an agreed to sales price, the loss (expenditure), if any, should be recognized in the accounting period in which the sales price is determined.

Other Financing Sources

5210 Operating transfers out

Amount of legally authorized transfer from one fund to another fund.

5220 Payments to refunded bond escrow agent

Payments to an escrow agent from advance refunding bond proceeds that are to be placed in an irrevocable trust.

BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 19

	Governme	Governmental Fund Types	es	Account	Groups	Total
	Captial Projects Fund	Speclal Revenue	Debt Service	General Long Term Debt	į.	(Memo Only)
Cash With Fiscal Agents Cash With Fiscal Agents Tax Increment Receivable Accrued Interest Receivable Accounts Receivable Investments, less	\$1,225,000 36,000	19,000	\$276,000 96,000 7,500			\$1,525,000 276,000 115,000 7,500 36,000
Unamortized Discounts Land Buildings & Improvements Equipment Amount to be Provided Amount Available in Debt	1,150,000			\$4,420,500	\$ 4,000 75,000 21,000	1,150,000 4,000 75,000 21,000 4,420,500
Service Fund Total Assets	\$2,411,000	\$319,000	\$379,500	\$ 229,500 \$4,650,000	\$100,000	229,500
Liabilities Accounts Payable Interest Payable Tax Anticipation Notes Tax Allocation Bonds Revenue Bonds Payable Loans Payable	\$ 50,000	\$ 10,000	\$110,000	\$3,000,000 1,000,000 650,000		\$ 60,000 110,000 40,000 3,000,000 1,000,000 650,000
Total Liabilities	\$ 50,000	\$ 10,000	\$150,000	\$4,650,000		\$4,860,000
Fund Equity. Investment in General Fixed Assets Fund Balance Reserved for Debt service Reserved for Encumbrances Unreserved	\$ 692,500 1,668,500	\$ 80,000	\$229,500		\$100,000	\$ 100,000 229,500 772,500 1,897,500
Total Fund Equity	\$2,361,000	\$309,000	\$229,500		\$100,000	\$2,999,500
Total Liabilities and Fund Equity	\$2,411,000	\$319,000	\$379,500	\$4,650,000	\$100,000	\$7,859,500

REDEVELOPMENT AGENCY COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES For the Fiscal Year Ended June 30, 19____

	Capital Projects	Special Revenue	Debt Service	Total (Memo Only)
Revenues				·
Tax Increment Revenue Sales & Use Taxes Interest Income Rental Income Grants - Federal Grants - State Other Income	\$ 100,000 25,000 2,500,000 1,000,000 1,500	\$ 62,500 22,000	\$250,000 85,000	\$ 312,500 100,000 107,000 25,000 2,500,000 1,000,000 1,500
Total Revenues	\$3,626,500	\$ 84,500	\$335,000	\$4,046,000
Expenditures				
Administrative Cost Professional Services Planning Survey & Design Real Estate Purchases Operation Acquired Property Relocation Costs Site Clearance Costs Project Improvement Costs Disposal Costs	\$ 980,000 40,000 25,000 250,000 55,000 230,000 52,000 1,400,000 75,000	\$ 60,000		\$ 980,000 40,000 25,000 310,000 55,000 230,000 52,000 1,400,000 75,000
Rehabilitation Costs Rehabilitation Grant Interest Expense Long Term Debt Payment Fixed Asset Acquisition	65,000 100,000 <u>14,000</u>		\$ 35,000 100,000	65,000 100,000 35,000 100,000 14,000
Total Expenditures	\$3,286,000	\$ 60,000	\$135,000	\$3,481,000
Excess Revenues Over Expenditures	\$ 340,500	\$ 24,500	\$200,000	\$ 565,000
Other Financing Sources (Uses)				
Proceeds from Sale of Bonds Other Long Term Debt Proceeds Sale of General Fixed Assets	\$1,000,000 750,000 15,000		-	\$1,000,000 750,000 15,000
Total Other Financing Sources (Us	es) <u>\$1,765,000</u>			\$1,765,000
Excess of Revenues and Other Sources Over Expenditures and Other Uses Fund Balances at Beginning	\$2,105,500	\$ 24,500	\$200,000	\$2,330,006
of Year Fund Balances at End of Year	$\frac{255,500}{\$2,361,000}$	284,500 \$309,000	29,500 \$229,500	\$69,500 \$2,899,500

REDEVELOPMENT AGENCY

NOTES TO FINANCIAL STATEMENTS

June 30, 19

The following types of notes should be included as an integral part of the financial statements:

- Summary of significant accounting policies
- Cash deposits with financial institutions
- Investments
- Significant contingent liabilities
- Significant effects of subsequent events
- Material violations of finance-related legal and contractual provisions
- Pension plan obligations
- Debt service requirements to maturity
- Commitments under noncapitalized leases
- Construction and other significant commitments
- Changes in general fixed assets
- Changes in general long-term debt
- Deficit balances of individual funds
- Interfund receivables and payables
- Any other disclosures necessary in the circumstances

COMBINING BALANCE SHEET

ALL CAPITAL PROJECTS FUNDS

June 30, 19 ___

	Project	Project	Project	<u>Total</u>
Assets				
Cash Accounts Receivable	\$ 990,000 9,000	\$ 35,500 15,000	\$199,500 12,000	\$1,225,000 36,000
Investments, less Unamortized Discounts	386,000	324,000	440,000	1,150,000
Total Assets	\$1,385,000	\$374,500	\$651,500	\$2,411,000
-				•
<u>Liabilities</u>				
Accounts Payable	\$ 35,000		\$ 15,000	\$ 50,000
Total Liabilities	\$ 35,000	• :	\$ 15,000	\$ 50,000
Fund Balances				
Reserved for Encumbrances Unreserved	\$ 643,000 707,000	\$374,500	\$ 49,500 587,000	\$ 692,500 1,668,500
Total Fund Balances	\$1,350,000	\$374,500	\$636,500	\$2,361,000
Total Liabilities and Fund Equity	\$1,385,000	\$ 374,500	\$ 651,500	\$ 2, 411 ,000

REDEVELOPMENT AGENCY

COMBINING BALANCE SHEET

ALL SPECIAL REVENUE FUNDS

June 30, 19 ___

	Project	Project	Project	Totals
Assets		•		
Cash Tax Increment Receivable	\$ 60,000 10,000	\$130,000 6,000	\$110,000 3,000	\$300,000 19,000
Total Assets	\$ 70,000	\$136,000	\$113,000	\$319,000
Liabilities			·	
Accounts Payable	\$ 3,000	\$ 3,000	\$ 4,000	\$ 10,000
Total Liabilities	\$ 3,000	\$ 3,000	\$ 4,000	\$ 10,000
Fund Balances		•		
Reserved for Encumbrances Unreserved	\$ 15,000 52,000	\$ 35,000 98,000	\$ 30,000 79,000	\$ 80,000 229,000
Total Fund Balances	\$ 67,000	\$133,000	\$109,000	\$309,000
Total Liabilities and Fund Equity	\$ 70,000	\$ 136,000	\$113,000	\$ 319,000

REDEVELOPMENT AGENCY

COMBINING BALANCE SHEET

ALL DEBT SERVICE FUNDS

June 30, 19 ___

	Project	Project 2	Project	<u>Total</u>
Assets				
Cash with fiscal agent Tax Increment Receivable Accrued Interest Receivable	\$182,000 63,500 4,950	\$23,000 8,000 625	\$71,000 24,500 1,925	\$276,000 96,000 7,500
Total Assets	\$250,450	\$31,625	\$97,425	\$379,500
Liabilities				
Interest Payable Tax Anticipation Notes	\$ 73,500 26,500	\$ 9,800	\$26,700 13,500	\$110,000 40,000
Total Liabilities	\$100,000	\$ 9,800	\$40,200	\$150,000
Fund Balances				
Reserved for Debt Service	\$150,450	\$21,825	\$57,225	\$229,500
Total Fund Balances	\$150,450	\$21,825	\$57,225	\$229,500
Total Liabilities and Fund Equity	\$250,450	<u>\$31,625</u>	\$97,425	\$379,500

REDEVELOPMENT AGENCY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ALL CAPITAL PROJECTS FUNDS For the Fiscal Year Ended June 30, 19____

	Project	Project	Project	Totals
evenues				•
ales & Use Taxes ental Income	\$ 33,000 25,000	\$ 55,000	\$ 12,000	100,000 25,000
rants - Federal rants - State ther Income	2,000,000	150,000	500,00 250,000 1,500	2,500,000 1,000,000 1,500
Total Revenues	\$2,658,000	\$205,000	\$763,500	\$3,626,500
<u>xpenditures</u>			•	
dministrative Cost rofessional Services lanning Survey & Design	\$ 668,000 24,000 20,000	\$ 67,000 6,000	\$245,000 10,000 5,000	\$ 980,000 40,000 25,000
Estate Purchases ation Acquired Property elocation Costs	160,000 50,000	20,000	70,000 5,000	250,000 55,000
ite Clearance Costs 'roject Improvement Costs lisposal Costs	150,000 35,000 1,190,000 55,000	50,000 10,000 25,000 5,000	30,000 7,000 185,000 15,000	230,000 52,000 1,400,000 75,000
Lehabilitation Cost Lehabilitation Grant Lixed Asset Acquisition	55,000 85,000 14,000	5,000 5,000	5,000 10,000	65,000 100,000 14,000
Total Expenditures	\$2,506,000	\$193,000	\$587,000	\$3,286,000
Excess Revenues Over (Under) Expenditures	\$ 152,000	\$ 12,000	\$176,500	\$ 340,500
Other Financing Sources (Uses)				
Proceeds from Sale of Bonds Other Long Term Debt Proceeds Sale of General Fixed Assets	600,000 500,000	150,000 50,000 15,000	250,000 200,000	1,000,000 750,000 15,000
Total Other Financing Sources	\$1,100,000	\$215,000	\$450,000	1,765,000
Excess of Revenues and Other Sources Over Expenditures			•	
and Other Uses und Balances at Beginning of Year	1,252,000	227,000	626,500	2,105,500
Fund Balances at End of Year	98,000 \$1,350,000	\$374,500 \$374,500	\$636,500	255,500 \$2,361,000

REDEVELOPMENT AGENCY

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS

For the Fiscal Year Ended June 30, 19 ____

	Project	Project	Project 3	Totals
Revenues			•	
Tax Increment Revenue Interest Income	\$ 14,000 4,000	\$ 27,000 10,000	\$ 21,500 8,000	\$ 62,500 22,000
Total Revenues	\$ 18,000	\$ 37,000	\$ 29,500	\$ 84,500
Expenditures		•		
Real Estate Purchases	13,000	26,000	21,000	60,000
Total Expenditures	\$ 13,000	\$ 26,000	\$ 21,000	\$ 60,000
Excess Revenues Over Expenditures	\$ 5,000	\$ 11,000	\$ 8,500	\$ 24,500
Fund Balances at Beginning of Year	63,000	122,000	99,500	284,500
Fund Balances at End of Year	\$ 68,000	\$133,000	\$108,000	\$309,000

REDEVELOPMENT AGENCY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL DEBT SERVICE FUNDS

FOR THE FISCAL YEAR ENDED JUNE 30, 19_

	Project #1	Project #2	Project #3	Totals
levenues	·			
<pre>fax increment revenue fnterest income</pre>	\$150,000 56,000	\$25,000 8,000	\$75,000 21,000	\$250,000 85,000
Total	206,000	33,000	96,000	335,000
Expenditures				
<pre>Interest expense Long term</pre>	17,500	5,000	12,500	35,000
debt payment	64,000	8,500	27,500	100,000
Total	81,500	13,500	40,000	135,000
ess Revenues ver Expenditures	124,500	19,500	56,000	200,000
und Balance at Beginning of Year	25,950	2,325	1,225	29,500
Fund Balance at End of Year	\$150,450	\$21,825	<u>\$57,225</u>	\$229,500

REDEVELOPMENT AGENCY STATEMENT OF CHANGES IN GENERAL LONG TERM DEBT FOR THE FISCAL YEAR ENDED JUNE 30, 19____

	Balance July 1, 19	Additions	Deductions	Balance June 30, 19	
Project 1 Tax allocation bonds Revenue bonds Loans	\$1,950,000	\$ 600,000 500,000	\$ 64,000	\$1,950,000 600,000 436,000	
Total	1,950,000	1,100,000	64,000	2,986,000	
Project 2 Tax allocations bonds Revenue bonds Loans		150,000 50,000	<u>8,500</u>	450,000 150,000 41,500	
Total	450,000	200,000	8,500	641,500	•
Project 3 Tax allocation bonds Revenue bonds Loans	600,000	250,000 200,000	27,500	600,000 250,000 172,500	,,,,,
Total	600,000	450,000	27,500	1,022,500	(
Total Agency Long term debt	\$3,000,000	\$1,750,000	<u>\$100,000</u>	\$4,650,000	

REDEVELOPMENT AGENCY STATEMENT OF CHANGES IN GENERAL FIXED ASSETS FOR THE FISCAL YEAR ENDED JUNE 30, 19____

	Balance July 1, 19	Additions	Deductions	Balance June 30, 19
Project 1 Land Buildings &	\$ 4,000			\$ 4,000
Improvements Equipment	50,000 14,000	\$14,000	\$15,000	50,000 13,000
Total	68,000	14,000	15,000	67,000
Project 2 Land Buildings & Improvements Equipment Total Project 2 Land	25,000 5,000 30,000			25,000 5,000 30,000
Buildings & Improvements Equipment	3,000	:	-	3,000
Total	3,000			3,000
Total Fixed Assets	<u>\$101,000</u>	\$14,000	\$15,000	\$100,000